

What is apprenticeship?

Apprenticeship is recognized across the United States as a pathway to a lifelong career, a competitive salary, and advancement within an industry. It is occupational training that combines supervised on-the-job training experience with classroom instruction. Benefits of apprenticeship include paid employment during training, hands-on learning, credit towards an Associate Degree, and the development of marketable skills.

What are the Area II Electrical apprenticeship programs?

The Area II apprenticeship programs include the **4-year Inside Electrical** program and the **2-year Residential Electrical** program designed to give students the experience and training necessary to become licensed **electricians**. It is a combination of classroom instruction at the **Independent Electrical Training Center (IETC)** in Salem, OR and supervised work experience with approved employers, or **training agents**.



"The apprenticeship program has given me an opportunity to grow as a person: my confidence, my knowledge, skills and character. I have met some incredible people along the way."

Jayce | Completed Apprentice



Earn while you learn.

Starting pay **\$15.76 - \$17.69** per hour.

No experience required

Benefits of apprenticeship:

- Paid employment during training
- Credit toward an associate's degree
- Development of marketable skills
- Background to become a lead person, foreman, or supervisor
- Pathway to a secure career
- Hands-on learning

How much can I earn as an Apprentice?

Apprentices begin at half of the average salary of journey workers and receive pay increases as they progress through the program. Entry level apprentices earn **\$15.76 - \$17.69 per hour minimum**. Licensed Limited Residential or Inside Electricians earn on average **\$32.17 to \$39.40 per hour - that's between \$66,914 and \$81,952 per year!**

What do Limited Residential Electricians do?

Limited Residential Electricians can complete electrical work on residential new construction, remodel, and service repairs. This work includes single family, multifamily, apartments, town homes, and condominiums no more than 3 stories. The work includes power, lighting, and specialized systems for new and existing homes.

What do Inside Electricians do?

Inside Electricians can complete work on residential, commercial, and electrical job sites. This includes new electrical installations, installing conduits, wiring lighting, switches, converters and complex computerized systems, Maintaining and repairing large motors, inspecting circuit breakers and transformers. All this ranges from single-family homes to large state of the art industrial operations.

Inside Electrician
4 years
8,000 On-the-job Hours
576 Classroom Hours
7 pay raise opportunities

Residential Electrician
2 years
4,000 On-the-job Hours
288 Classroom Hours
4 pay raise opportunities

Where and when do I attend school?

Apprentices complete their classroom instruction at the Independent Electric Training Center (IETC) in Salem, OR. IETC is affiliated with Chemeketa Community College. Classes are two evenings per week beginning each Fall. You may not begin classes until you are registered in the program as an apprentice.

What Costs can I expect?

The related training tuition and books combine for a cost between \$1,700 and \$1,900 per year. This cost is the responsibility of the apprentice but there are scholarships and financial aid available.

"The IEC apprenticeship program has given me a purpose. I am so proud to be a working woman in this trade because it is so challenging and rewarding."



Haley | Inside Electrical Apprentice



How do I receive my on-the-job training?

Apprentices work under the direct supervision of licensed electrical journey workers. As a registered apprentice, you will work for an employer who is approved by the Area II Inside Electrical JATC committee to be a **training agent** through the Bureau of Labor & Industries. Training agents have promised to provide on-the-job training and supervision according to approved industry standards.

Where are employers located?

Area II employers have offices located in Benton, Harney, Lincoln, Linn, Marion, Polk, and the south half of Yamhill counties in Oregon. However, you may be required to travel all over Oregon and to other states for work.

I am a veteran. Is the application process different for me?

If you are a veteran and have been honorably discharged within the last 24 months or are in the reserves with a DD214, you will still need to complete the application process. However, you will have your name included on every list of applicants sent to training agents. This program also qualifies for education benefits. Please contact the apprenticeship department for more information.

What working conditions can I expect?

Inside electricians perform work both indoors and out in a variety of weather conditions. The work involves standing, bending, crawling, lifting, climbing, pulling, and reaching. Inside electricians work in cramped spaces and at heights ranging up to 160+ feet.

I already work for a registered training agent. Can I bypass this process?

Certain training agents have been approved to sponsor individuals directly into this program. These individuals must still meet the minimum program requirements and submit WorkKeys test scores. Inquire with your employer about whether they are approved as a sponsor with this apprenticeship program, and contact the apprenticeship department for next steps if they are.

The Area 2 Inside Electrical JATC shall not discriminate against apprenticeship applicants or apprentices based on race, color, religion, national origin, sex (including pregnancy and gender identity), sexual orientation, genetic information, or because they are an individual with a disability or a person 18 years old or older. The Area 2 Inside Electrical JATC shall take affirmative action to provide equal opportunity in apprenticeship and shall operate the apprenticeship program as required under this Plan and Title 29 CFR, part 30.

1 Submit a complete application packet to the IEC office by email, in person or by mail.

You may submit your application packet at any time. On the first business day of each month, the apprenticeship department processes all applications received over the previous month. Your application packet will only be considered complete if it includes the following:

1) PROOF OF MINIMUM REQUIREMENTS - *Must meet to qualify for entry*

- **18 years old** - At least 17 years old to apply and 18 years old to begin the program.
- **Diploma or GED**
High school diploma, GED, or Associate Degree/higher from an accredited educational institution. Include **copy** of degree/completion certificate with application.
- **Algebra or Equivalent**
Completion of one year of high school algebra, Integrated Math II, or equivalent with a grade of “C” or higher, **or** equivalent math placement scores (Math 65/70 or higher), **or** a score of 5 or higher on the WorkKeys Applied Math test. Include **copies** of transcripts or test results with your application.

2) WORKKEYS TEST RESULTS

With your application, you must include test scores from the three WorkKeys assessments that make up the **National Career Readiness Certificate** (NCRC):

- **Applied Math** (previously called Applied Mathematics)
- **Workplace Documents** (previously called Reading for Information)
- **Graphic Literacy** (previously called Locating Information)

Please note that we are not looking for the certificate itself, but **copies of the Individual Score Reports** that you received in each of the three assessments.

You may take the National Career Readiness Certificate test at a WorkSource Oregon center. The NCRC test is **free** and takes around **4.5 hours** to complete. For more information on taking and preparing for the test, please visit our website at www.iecoregon.org.

2 Complete a scored interview.

After processing your application, the apprenticeship department will email you with information about completing a scored interview.

3 Your application will be scored & you will be placed into an applicant group.

Based on a combination of your WorkKeys test results and your interview, your application will receive a score. You will be placed into one of three applicant groups based on your score.



Electrical Apprenticeship Programs

Application Packet Checklist - For Your Reference

Submit applications: By Mail: Area II Apprenticeship
3710 Portland Road NE, Salem, OR 97301
By Email: Kristan@IECOregon.org

YOUR APPLICATION PACKET MUST CONTAIN THE FOLLOWING TO BE COMPLETE:

☐ **Application (page 6 of this packet)**

☐ **Zone Map (page 7 of this packet)**

☐ **Proof of Diploma**

A **copy** of your high school diploma, GED, or Associate Degree or higher from an accredited educational institution **or** transcripts showing a graduation date.

☐ **WorkKeys National Career Readiness Certificate Test Scores**

Copies of the **Individual Score Reports** for all three of the WorkKeys assessments that make up the National Career Readiness Certificate. We do not need the certificate itself, but the numerical scores you received on each test. We will accept older versions of these assessments.

- ☐ **Applied Math** (previously called Applied Mathematics)
- ☐ **Workplace Documents** (previously called Reading for Information)
- ☐ **Graphic Literacy** (previously called Locating Information)

☐ **Proof of Algebra**

The apprenticeship department will accept **any** of the following to meet this requirement:

- ☐ **Transcripts** showing completion of one year of high school algebra, Integrated Math II, or equivalent with a grade of "C" or higher; **or**
- ☐ **Math placement test scores** demonstrating that you place into Math 65/70 or higher; **or**
- ☐ Copy of the **Individual Score Report** from the WorkKeys Applied Math test showing a score of 5 or higher
- ☐ **Invitation to Self Identify (page 8 of this packet)**

You may submit your complete application packet to the apprenticeship department at any time. Applications will be processed on the first business day of each month.



Electrical Apprenticeship Programs

Application for Apprenticeship

- ☐ **Inside Electrician Application**
 4-Year program
 Residential Work
 Commercial Work
 Industrial Work
- ☐ **Residential Electrician Application**
 2-year program
 Residential Work Only
- ☐ **Both Applications**
 Placement will apply to both programs

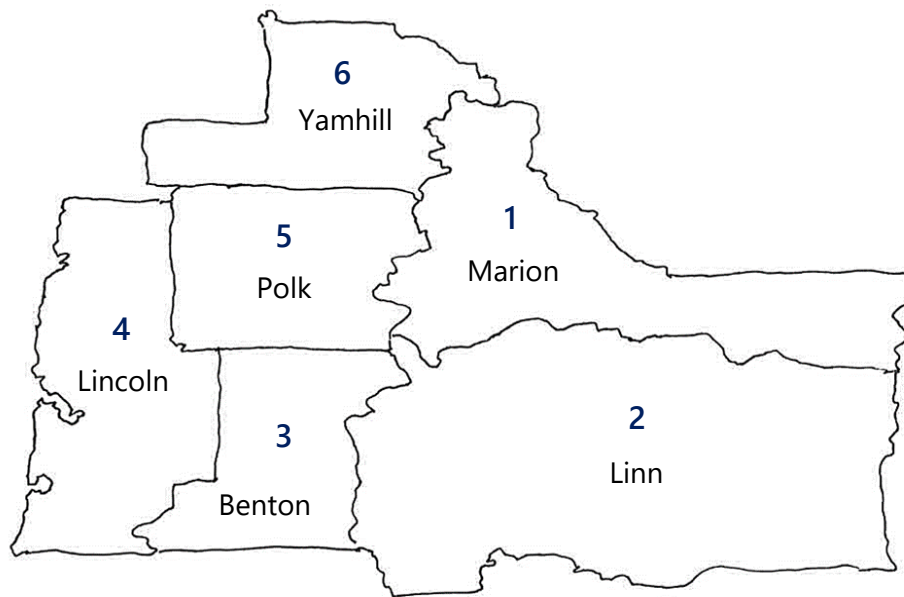
APPLICANT INFORMATION											
Last Name			First Name				MI		Social Security Number		
Mailing Address											
City			State				Zip Code				
Email Address (No work email – personal only)						Phone Number (No work number – personal only)					
This information is requested to ensure equal employment opportunity and compliance.	Gender		Race/Ethnicity					Birth Date		Are you a veteran?	
	Male	Female	WH	BL	AI	AS	HI			Yes	No
(If applicable) Military Service			Discharge Date				Length of Service				
How did you learn about the program? (Check all that apply)											
<input type="checkbox"/> Family/friend			<input type="checkbox"/> From someone in the trade			<input type="checkbox"/> Job placement			<input type="checkbox"/> Counselor		
<input type="checkbox"/> Other (explain)											
EMPLOYMENT HISTORY											
Please list your present employer and three most recent past employers.											
Present Employer				Past Employers							
Company Name:				Company Name				Start/End Date			
				1.							
				2.							
				3.							
Title:											
Company Phone Number:											
POTENTIAL TRAINING AGENT											
Do you have a potential or current employer who is registered as a training agent with this program?										<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, what is the company name?											

I understand all the above and state that to the best of my knowledge all information provided on this form is true and accurate. I hereby grant permission to all former employers and references listed to disclose any information concerning my past employment and or qualifications. I agree that any false statements made by me in this application shall constitute grounds for disqualification of my selection or grounds for my discharge if false information is discovered after being selected for apprenticeship program. I hereby apply for an apprenticeship indenture with this sponsor and agree that if selected; I will abide by all Standards, Rules, and Policies covered by the indenture (APPRENTICE AGREEMENT).

Prospective Apprentice Signature: _____ Date: _____

Electrical Apprenticeship Programs

Zone Map



Please check the zones (counties) that you would be willing to commute to daily.

Registered training agents have offices located in the counties below. Included are **some** of the cities located in each county. You may check as many zones as you like.

Zone 1: Marion County

Aumsville, Aurora, Detroit, Donald, Gervais, Hubbard, Keizer, St. Paul, Salem, Silverton & Stayton

Zone 2: Linn County

Albany, Brownville, Foster, Harrisburg, Lebanon, Scio, Sweet Home & Tangent

Zone 3: Benton County

Alsea, Blodgett, Corvallis, Monroe and Philomath

Zone 4: Lincoln County

Lincoln City, Newport, Otis, South Beach, Tidewater, Toledo & Yachats

Zone 5: Polk County

Dallas, Falls City, Independence, Kings Valley, Monmouth, Mount Angel & Rickreall

Zone 6: South Yamhill County

Dayton, Dundee, Lafayette, McMinnville, Newberg, Sheridan & Willamina



Invitation to Self-Identify as an Individual with a Disability

Why are you being asked to complete this form?

Because we are a sponsor of a registered apprenticeship program and participate in the Oregon Registered Apprenticeship System that is regulated by the Oregon Bureau of Labor and Industries, we must reach out to, enroll, and provide equal opportunity in apprenticeship to qualified people with disabilities¹. To help us learn how well we are doing, we are asking you to tell us if you have a disability or if you ever had a disability.

If you already are an apprentice within our registered apprenticeship program, your answer will not be used against you in any way. Because a person may become disabled at any time, we are required to ask all of our apprentices at the time of enrollment, and then remind them yearly, that they may update their information. You may voluntarily self-identify as having a disability on this form without fear of any punishment because you did not identify as having a disability earlier.

NOTICE

Applicants:	Self-disclosure <u>is not</u> an invitation for the apprenticeship program to follow-up with you.
Apprentices:	Self-disclosure <u>is not</u> a request for accommodation nor is it an invitation for the apprenticeship program to follow-up with you.
Program Staff:	This form is for utilization analysis. It may not be used to follow-up with applicants or apprentices unless an explicit request for accommodation is made.

If you are an individual with a disability and need an accommodation, please contact the program administrator for the procedures to make a formal request.

How do I know if I have a disability?

You are considered to have a disability if you have a physical or mental impairment or medical condition that substantially limits a major life activity, or if you have a history or record of such an impairment or medical condition. Disabilities include, but are not limited to: blindness, deafness, cancer, diabetes, epilepsy, autism, cerebral palsy, HIV/AIDS, schizophrenia, muscular dystrophy, bipolar disorder, major depression, multiple sclerosis (MS), missing limbs or partially missing limbs, post-traumatic stress disorder (PTSD), obsessive compulsive disorder, impairments requiring the use of a wheelchair, intellectual disability (previously called mental retardation).

Please check one of the boxes below:

- ☐ YES, I HAVE A DISABILITY (or previously had a disability)
- ☐ NO, I DON'T HAVE A DISABILITY
- ☐ I DON'T WISH TO ANSWER

Signature: _____ Date: _____

Printed Name _____

¹ Oregon Plan for Equal Employment Opportunity in Apprenticeship, OAR 839-011-0200. For more information about this form or the equal employment obligations of Oregon's apprenticeship programs, visit the Oregon Bureau of Labor and Industries website at <https://www.oregon.gov/boli/apprenticeship/pages/default.aspx>

Apprenticeship Programs Must Complete this Section

Apprenticeship Agreement Number:	
Occupational Standard:	
Symbol.Suffix	